



Township of South Stormont Employment Opportunity

Position: Engineer Summer Student (2)
Department: Public Works
Reporting To: Manager, Public Works
Work Hours: 40 hour per week
Duration: Up to 18 weeks, May 5, 2025, to August 29, 2025
Hourly Rate: Currently under review.
2024 hourly rate was \$17.40 - \$18.87 based on year of post-secondary study.

The Township of South Stormont is a diverse mix of rural and small urban communities in Eastern Ontario. Home to over 13,000 residents, the Township's unique history and location on the shores of the St. Lawrence Seaway offers a host of activities and lifestyle opportunities.

JOB SUMMARY:

Under the general supervision of the Director of Public Works, the Engineer Student will assist with various duties related to the Township's Public Works services with emphasis on the Asset Management Program. In this position, collecting and handling data, providing GIS mapping services, and performing data analysis and visualization of Township assets will be among the primary tasks.

PRIMARY DUTIES:

- Designs, collects, and edits data for roads, roadside, water, sanitary, stormwater, fleet assets among others.
- Performing data munging and cleaning to convert data into its desired form.
- Utilizing ESRI ArcGIS products to edit and update Township GIS spatial and attribute data.
- Inventory and cataloguing of Public Works assets and supporting in the development of Township's Asset Management Plan.
- Designing, developing, and deploying business analytics dashboards using Microsoft Power BI.
- Traffic counter setup and data logging.
- Adhere to high standards of the employee code of conduct and demonstrate understanding that their personal actions impact the public's perception of the Municipality.
- Perform other duties as assigned by the Director of Public Works on various municipal civil engineering requirements.

KNOWLEDGE, SKILLS AND ABILITIES

- Applicants must be a recent graduate or be currently enrolled for September 2025 at a recognized post-secondary institution.
- Hold a valid Ontario Class G driver's license.
- Ability to communicate effectively both verbally and in writing.
- Work independently and be able to work in a team environment.

Qualified persons are invited to submit their resume and cover letter to Ms. Shelby Martel-Lavigne, HR Coordinator, through the online application process.

For more details and to apply online, please visit the Careers page of our website at www.southstormont.ca/careers.

Applications will be accepted until February 28, 2025.

The Township of South Stormont is committed to creating and maintaining a workplace that is welcoming, inclusive, and barrier-free. Accommodations in accordance with the Ontario Human Rights Code and applicable legislation are available throughout all stages of the recruitment process. For accommodation during the application process, applicants are requested to make their needs known via email at jobs@southstormont.ca. Personal information collected under the authority of the Municipal Act and will be used to assess eligibility for potential employment. Questions about this collection of personal information should be directed to Human Resources.