



January 2025

Permits	Permits Issued 2025		Same Period 2024		Difference	
	January	YTD	January	YTD	January	YTD
Residential						
Total Units	0	0	0	59	0	0
Single	0	0	0	46	0	0
Semi	0	0	0	4	0	0
Rowhouse	0	0	0	0	0	0
Apartment	0	0	0	0	0	0
Additions/Renos.	4	4	3	3	1	1
Accessory Bldgs.	1	1	0	0	1	1
Commercial	0	0	0	0	0	0
Add./Reno./Accs.	0	0	1	1	-1	-1
Industrial	0	0	0	1	0	0
Add./Reno./Accs.	0	0	1	0	0	0
Institutional	0	0	0	0	0	0
Add./Reno./Accs.	0	0	1	1	-1	-1
Demolition	1	1	0	0	1	1
Pools	0	0	0	0	0	0
Other (Farm/Tent/Solar)	0	0	0	0	0	0
TOTAL	6	6	5	5	1	1
Total Construction Value						
Month	\$270,000.00		\$210,634.00		\$59,366.00	
YTD	\$270,000.00		\$210,634.00		\$59,366.00	

Work Completed:

- The department issued **6** building permits;
- The department carried out **79** building inspections;
- The department released **1** grading deposit;
- The department closed **10** building permits;
- The department received **3** complete permit applications;
- The department received **5** incomplete permit applications;
- The department took an average of **2** days to issue permit applications that were deemed complete at time of submission.



Building-Related Activities:

- Chief Building Official (CBO) and other Township staff met to review and discuss the Township's draft Shooting Range Licensing By-law.
- CBO and other Township staff met on several occasions to review and discuss the Township's ongoing comprehensive zoning by-law review.
- Building Inspector attended virtual Joint Health and Safety Committee Part 2 Certification training. Certification was obtained.
- Building Inspector and Administrative Assistant attended separate zoning/building code-related training courses in Cornwall.
- Building, planning and by-law staff met virtually with Cloudpermit on two occasions to review and discuss ongoing software items.
- CBO and Deputy Chief Building Official (DCBO) attended Provincial Offences Act (POA) court for an ongoing Building Code Act matter.
- CBO presented at public meeting for proposed building permit-related fees and deposits amendments.
- Planning and building staff participated in first all-staff department meeting of 2025.
- CBO met with presenters and continued to prepare for the 2024 OBC Information Session – February 5th.

Work In Progress:

- Review and comment on planning application circulations.
- Monthly building permit statistics/information reports provided to MPAC, CMHC, Tarion and Statistics Canada.
- Staff continue to review and action open building permit and open application files. A new focus on this activity is ongoing and staff are having success in closing open files.
- Issue letters with respect to requests from lawyers for outstanding orders and open building permit files.
- Issue letters and invoices with respect to dormant permit files.
- With the release of the new 2024 Ontario Building Code, building department staff are preparing for our upcoming information session on February 5th.