

**NOTE:** By-law No. 2023-010 was Amended by By-law No. 2023-051 by replacing Schedule "E" in its entirety.

THE CORPORATION OF THE TOWNSHIP OF SOUTH STORMONT

BY-LAW NO. 2023-010

BEING a by-law to establish and require payment of general fees and charges in the Township of South Stormont.

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WHEREAS the *Municipal Act, 2001*, s. 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act, 2001*, s. 5 (3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the *Municipal Act, 2001*, s. 8 gives the municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this Act;

AND WHEREAS the *Municipal Act, 2001*, c 25, s. 326 authorizes the council of a local municipality, in authorizing the installation of special services a special local municipal levy may be applied to property that owners or occupants of land who derive or will or may derive a benefit, to pay all or such portion of the capital costs as the by-law may specify;

AND WHEREAS the *Municipal Act, 2001* s. 391 authorizes the municipality to impose Fees and Charges;

AND WHEREAS the *Municipal Act, 2001* s. 398 authorizes a municipality to add unpaid fees and charges imposed by the municipality to the tax roll for which the owners are responsible for paying the fees and charges;

AND WHEREAS the *Municipal Act 2001* s. 446 authorizes a municipality to require a person to do a matter or thing or, that in default of it being done by the person directed, the matter or thing shall be done at the person's expense.

NOW THEREFORE Council of the Corporation of the Township of South Stormont enacts as follows:

1. Council hereby establishes Fees and Charges as set out in Schedule "A", "B", "C", "D", "E", "F", "G", "H", "I" and "J" attached hereto and forming part of this by-law and shall be deemed to be an integral part of this By-law.

2. No request by any person for any information, service, activity or use of Township property described in Schedule "A", "B", "C", "D", "E", "F", "G", "H", "I" and "J" will be processed unless and until the person requesting the information, service, activity or use of Township property has paid the applicable fee in the prescribed amount as set in the applicable Schedule.
3. Council or the CAO has the authority to waive, reduce, or otherwise vary a fee or charge for the item concerned, in accordance with the general criteria of the fee or charge.
4. The fees as listed in Schedule "A", "B", "C", "D", "E", "F", "G", "H", "I" and "J" shall be subject to Harmonized Sales Tax (HST) where applicable.
5. This By-law shall be known as the General Fees and Charges By-law.
6. Should any part of this By-law, including any part of any Schedule attached hereto, be determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-law shall be severable and that the remainder of this By-law including the remainder of the Schedules shall continue and operate and be in force and effect.
7. That the fees described herein shall become effective pursuant to the date included on each respective Schedule.
8. That any other by-law inconsistent with this by-law is hereby repealed.

READ and passed in open Council, signed and sealed this 25<sup>th</sup> day of January, 2023.

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Mayor

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Clerk

SCHEDULE "A"  
ADMINISTRATIVE SERVICES

Applicable taxes are included.  
Effective date: January 25, 2023

ITEM	FEE
Administration Fee	25% of total invoice.
Fax Transmission	\$2.00 first page, \$1.00 each additional page (taxes included)
Freedom of Information (FOI) Requests	\$5.00 + cost of search Pursuant to R.R.O. 1990, Reg. 823
Commissioner of Oaths (non-municipal documents)	\$10.00
Copies of various reports and other documents, including but not limited to: ~ Waterfront Development Strategic Plan ~ Recreation Master Plan ~ Road and Bridge Management Report ~ Business Retention and Expansion Report ~ Comprehensive Zoning By-law ~ Asset Management Plan	\$0.35 per page to a maximum of \$50.00 per report (taxes included)
Photocopies ~ Single Sided Photocopies ~ Double Sided Photocopies	\$0.35 per page (taxes included) \$0.50 per page (taxes included)
Lottery License ~ Raffle (except "Catch the Ace") ~ Raffle "Catch the Ace"  ~ Bingo  ~ Nevada Ticket	\$20.00 per licence 3% of total proposed prize up to a maximum of \$100.00 per application \$5.00 per event with a minimum licence fee of \$20.00 3% of prize value greater than \$5,000.00 3% of total prizes per unit
Hourly rate for specialized requests from property owners where staff time <b>exceeds</b> 10 minutes. NOTE: Only written requests including email will be provided a response; they will be forwarded by mail to the mailing address of the property owner on file.	\$50.00 per hour, \$50.00 minimum, plus applicable disbursements
Title Search Fee	Actual Search Fee

SCHEDULE "A" (continued)  
ADMINISTRATIVE SERVICES

Applicable taxes are included.  
Effective date: January 25, 2023

ITEM	FEE
Marriage Solemnization Services ~ Marriage Solemnization Service ~ Rehearsal fee ~ Marriage License Fees ~ Vow Renewal Fees	\$350.00 (\$250.00 payable to officiant) \$60.00 (payable to officiant) \$125.00 \$300.00 (\$200 payable to officiant)
Admission to Township Events for Support Person accompanying an individual with a disability	No Charge
Letter of Conformity to fulfill requirements of AGCO, MTO or other applicable agencies.  NOTE: All requests for information must be received in writing.	\$50.00  \$20.00 additional fee if applicable response is requested within 2 business days (planning and fire).
Closed Meeting Investigator Application Fee	\$125.00
Integrity Commissioner Fee	\$125.00

SCHEDULE "B"  
BUILDING SERVICES DEPARTMENT

Taxes are not applicable.  
Effective date: January 25, 2023

ITEM	FEE
Civic Number and Sign Post	\$150.00
Civic Number Blade Replacement at Property Owner's Request	\$75.00
Civic Number Post Replacement at Property Owner's Request	\$75.00
Rename Township Road (if approved by Council) at Property Owner's Request	Cost of administration and installation of new signage

SCHEDULE "C"  
MUNICIPAL LAW ENFORCEMENT

Taxes are not applicable.  
Effective date: January 25, 2023

ITEM	FEE
Lodging House License	\$15.00
Lodging House License Transfer	\$10.00
Property Standards Appeal	\$250.00
Certificate of Completion	\$20.00
Topsoil Removal	Application Fee - \$300.00 Deposit – Certified Cheque or Letter of Credit (in a form satisfactory to the Township) at the rate of \$500.00 per acre calculated on the area of the site from which the topsoil is to be removed, prior to commencing removal of topsoil.
Dog Retrieval from Animal Control Officer	\$75.00 per incident
Notice to Muzzle or Dangerous Dog Appeal	\$50.00
Dog Kennel License ~ Recreational Kennel ~ Breeding Kennel ~ Boarding Kennel	\$75.00 per year \$100.00 per year \$100.00 per year
Initial Kennel Inspection (Annual) Additional Inspection	\$75.00 \$50.00 per inspection
Dog License Fee (valid for 356 days) ~ intact dogs ~ spayed / neutered dogs ~ service dog ~ replacement tag	\$35.00 per dog \$25.00 per dog No charge \$5.00
Transient Trader License Application Fee for Initial Application Only	\$50.00
Transient Trader License – Annual Fee	\$250.00
Taxi-cab / Limousine License Transfer Fee	\$100.00
Taxi-cab/Limousine Owner License ~ First Vehicle ~ Each Additional Vehicle	\$100.00 per year \$75.00 per year
Taxi-cab / Limousine Driver (Owner Exempt)	\$50.00 per year
Request from Court Services to Apply Charges	\$20.00 per event

SCHEDULE "D"  
PARKS AND RECREATION DEPARTMENT

Applicable taxes are included.  
Effective date: May 15, 2023

Current Rental Facility Form must be completed, as required.

ITEM	FEE
<b>Recreational Facility Rentals</b>	
<b>Long Sault Arena</b>	
~ Daytime, Monday-Friday, 8:00 a.m. to 4:30 p.m.	\$170.00 per hour
~ Rental - Monday-Friday after 4:30 p.m. and Saturday & Sunday	\$230.00 per hour
~ Youth Non-Profit	\$170.00 per hour
~ Ice Sale Rate	\$100.00 per hour
~ Sponsored Ice Rate	\$80.00 per hour
~ Stick & puck (Evenings and Weekends)	\$5.00 per participant
~ School Rate	\$110.00 per hour
~ Tournament Fees (for hours booked but cancelled with more than 7 days notice)	20% of ice cost per hour
~ Summer Rate (floor rental)	\$100.00 per hour
~ Arena Board Advertising	\$400.00 per year
~ Zamboni Advertising (1/2 Panel)	\$350.00 per year
~ John Cleary Room	\$25.00 per hour* \$125.00 per day*
~ Chairs	\$2.00 per chair
~ Tables	\$5.00 per table
<b>Additional Facilities Rental</b>	
~ Lancer Centre Rental	Booked directly through the UCDSB

\* If Township staff is required outside of normal hours, applicable hourly costs or additional wages may be added to the rental fee.

SCHEDULE "D" (continued)  
PARKS AND RECREATION DEPARTMENT

Applicable taxes are included.  
Effective date: January 25, 2023

ITEM	FEE
<p><b>Town Hall Rental</b> <u>Community Hall</u> ~ Non-Licensed Event</p> <p>~ Licensed Event</p> <p>~ Township approved Service Clubs and Community Not-for-Profit Clubs</p>	<p>\$30.00 per hour (3 hour event minimum) Or \$200.00 full day rental</p> <p>\$75.00 per hour (3 hour event minimum) Or \$525.00 full day rental</p> <p>\$250.00 for full day rental Contact Parks and Recreation for conditions and to apply.</p>
<p><u>Community Hall and Council Chambers</u> ~ Non-Licensed Event</p> <p>~ Licensed Event</p> <p>~ Township approved Service Clubs and Community Not-for-Profit Clubs</p>	<p>\$50.00 per hour (3 hour event minimum) Or \$350.00 full day rental</p> <p>\$110.00 per hour (3 hour event minimum) Or \$750.00 full day rental</p> <p>\$375.00 for full day rental Contact Parks and Recreation for conditions and to apply.</p>
<p><u>Additional fees</u> ~ Damage Charges ~ Lost Key Charge ~ Additional Set-up or Tear-Down by Staff ~ Additional Cleaning ~ Events requiring the presence of a Township Employee OR Security Guard</p>	<p>Cost Recovery Basis \$100.00 per key \$30.00 per hour, per employee \$30.00 per hour, per employee \$30.00 per hour, per employee Or \$75.00 per hour for public holidays</p>



SCHEDULE "D" (continued)  
PARKS AND RECREATION DEPARTMENT

Applicable taxes are included.  
Effective date: January 25, 2023

ITEM	FEE
Sport Fields & Park Rentals	<p>\$30.00 per 1.5 hour per game  \$350.00 – 1.5 hours per evening,  one evening per week, seasonal  rate</p> <p>\$500.00 – 3 hours per evening,  one evening per week,  seasonal rate</p> <p>\$150.00 per day</p>
~ Advertising on Ball Diamond/Soccer Field Fences	\$250.00 per year
Outdoor Court Rentals	<p>\$20.00 per 1.5 hour game  \$180.00 - 1.5 hours per evening,  one evening per week, seasonal  rate</p> <p>\$270.00 per 3 hours per evening,  one evening per week, seasonal  rate</p> <p>\$100.00 per day for tournaments</p>

SCHEDULE "D" (continued)  
PARKS AND RECREATION DEPARTMENT

Applicable taxes are included.  
Effective date: January 25, 2023

ITEM	FEE
<b>Recreational Programs</b>	
<u>Summer Programs-Arena</u>	
~ Adult Shuffleboard	\$25.00 per participant, per day, per season Or \$3.00 drop-in
~ Minor Ball Hockey	\$75.00 per participant
<u>Ball Programs</u>	
~ Minor Tee-Ball	\$75.00 per participant
~ Minor Baseball	\$75.00 per participant
<u>Soccer Program</u>	
~ Minor Soccer	\$75.00 per participant
~ Sport Jersey if not returned at the end of the season	\$20.00 per jersey
<u>Youth Basketball</u>	
~ Summer Basketball Camp	\$70.00 per participant (up to and including grade 2) \$100.00 per participant (grades 3 and higher)
~ Fall House League	\$50.00 per participant
~ Winter House League	\$50.00 per participant
<u>Adult Programs</u>	
~ Fall Session	\$60.00 per participant Or \$7.00 drop-in
~ Winter Session	\$60.00 per participant Or \$7.00 drop-in
<u>Other</u>	
~ Special Events & Programs	\$3.00 per participant
~ Small supply events	
~ Large supply events or Contracted entertainment	\$7.00 per participant
Refunds – Administrative Fee	\$15 per participant

SCHEDULE "D" (continued)  
PARKS AND RECREATION DEPARTMENT

Applicable taxes are included.  
Effective date: January 25, 2023

ITEM	FEE
<b>Swimming Programs-Pools</b>	
~ Swim for Life (Parent and Tot, Preschool, Swimmer, Swim Patrol)	\$75.00 per participant
~ Private Lessons	\$150.00 per participant
~ Bronze Medallion/Cross	\$110.00 per participant
	\$40.00 per book required
~ Bronze Star	\$90.00 per participant
~ Speed Swimming team	\$60.00 per participant
~ Synchronized Swimming Team	\$40.00 per participant
<b>Public Swimming</b>	
<u>St. Andrews West</u>	
~ Family Passes (two cohabitating adults and dependent children)	\$115.00 per family
~ Individual Passes	\$35.00 per participant
~ Individual Sessions	\$4.00 drop-in
~ Private Pool Rentals	\$75.00 per hour
Refunds – Administrative Fee	\$15 per participant

SCHEDULE "E"  
By-law No. 2023-051  
(Schedule "E" to By-law No. 2023-010)  
PLANNING DEPARTMENT

**Amended  
by By-law  
2023-051  
(Schedule  
Replaced)**

Taxes are not applicable.  
Effective date: July 1, 2023

ITEM	FEE
Minor Variance - Minor	\$650.00 - Residential Notes*
Minor Variance - Major	\$1000.00 - Commercial/Industrial/Agricultural Notes*
Application for Consent (Severance)	\$850.00 - new lot \$744.00 - technical/lot addition/easement/etc.
Cash-in-Lieu of Parkland	\$1,700.00 per residential lot or as prescribed in the Township's Parkland Dedication By-law.
Minor Zoning By-law Amendment	\$1,555.00 Notes*
Major Zoning By-law Amendment	\$2,500.00
Temporary Use By-law	\$1,500.00
Remove Holding By-law	\$600.00
Joint Application (Official Plan/Zoning)	\$3,500.00
Lot Consolidation Agreement Deeming By-law Lifting of 30 cm Reserve Other Planning Agreements (encroachment, development agreement)	\$500.00 + applicant assumes all legal, engineering and surveying costs associated with the proposal
Site Plan Approval (Major with Agreement): Multi-Residential greater than 10 units/Commercial/Industrial	\$2,600.00 includes 2 reviews \$600.00/per for further review + minimum \$2,500.00 disbursement for peer review if applicable  \$500.00 legal deposit + applicable security deposit required
Site Plan Approval (Minor Proposal with no Agreement/Amending) (Site Plan Amendment to existing Agreement)	\$1000.00 for initial review \$200.00/per for further review + minimum \$2,500.00 disbursement for peer review if applicable
Part Lot Control By-Law	\$815.00 per by-law (includes registration completed by township + \$500.00 maximum in disbursements)
Draft Plan of Subdivision/Condominium Application (1-20 Lots/Blocks/Units) Subdivision Agreement	\$3,000.00  \$1,500.00 + security deposit
Draft Plan of Subdivision/Condominium Application (21+ Lots/Blocks/Units) Subdivision Agreement	\$5,000.00  \$1,500.00 + security deposit
Draft Plan of Subdivision/Condominium Technical Amendments (includes agreement amendment costs if warranted)	\$2500.00

SCHEDULE "E" (continued)  
By-law No. 2023-051  
(Schedule "E" to By-law No. 2023-010)  
PLANNING DEPARTMENT

<b>Amended by By-law 2023-051 (Schedule Replaced)</b>
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Taxes are not applicable.  
Effective date: July 1, 2023

ITEM	FEE
Joint OPA and ZBA or Subdivision (1-20 Lots/Blocks/Units) Subdivision Agreement	\$6,500.00 + applicable deposits  \$1,500.00 + security deposit
Joint OPA and ZBA or Subdivision (21+ Lots/Blocks/Units) Subdivision Agreement	\$8,500.00 + applicable deposits  \$1,500.00 + security deposit
Pre-consultation Meeting (Staff Discretion Applicability)	\$165.00 Notes*
Telecommunications/Cell Tower Application	\$1,000.00
Partial Release of Security for Subdivisions and Site Plan Agreements	\$100.00 plus direct costs per request. All requests must be submitted in writing.
Municipal Consultation Support of Forms for renewable energy projects to be completed	\$100.00 projects 10kw or less \$400.00 projects greater than 10 kw or less than 1 mw \$3,000.00 projects 1 mw or greater
Subdivision/Site Plan Compliance	\$78.00
Work Order Letters	\$52.00
Zoning Compliance Letter	\$100.00
Fast Track - Zoning Compliance Letter	\$250.00
Heritage Designation Letter	\$52.00
Environmental Letter	\$50.00

When External Expertise is Required:

Where the Township requires legal, engineering, planning or other external expertise concerning a planning-related application, the applicant shall be responsible to reimburse the Township for all costs associated with the aforementioned external expertise. A minimum deposit of \$2,500.00 shall apply.

In case of an appeal or referral to the Local Planning Appeals Tribunal or applicable appeals body, of any or all of the above-mentioned types of applications, the applicant shall submit a minimum deposit of \$2,500.00 to assist in covering the municipality's costs.

SCHEDULE "E" (continued)  
By-law No. 2023-051  
(Schedule "E" to By-law No. 2023-010)  
PLANNING DEPARTMENT

**Amended  
by By-law  
2023-051  
(Schedule  
Replaced)**

Notes\*

Minor Variance - Minor

Includes existing single and two-unit (Single Detached Dwelling, Semi-Detached and Duplex) dwellings, attached/ detached secondary dwellings and surplus dwellings, fences, and accessory structures. Minor also includes an application for any facility dealing with a matter of handicapped accessibility only.

Minor Variance - Major

Includes all non-residential development, residential buildings that are less than one-year old, and all other residential development of greater than 2 units.

Pre-Consultation meeting

Fee required for a formalized meeting with various departments and/or staff for technical review prior to submitting a formalized application. Pre-consultation fee will be credited against subsequent application fee

Resubmissions

Fee imposed for each applicant-initiated submissions after the 2<sup>nd</sup> submission

Minor Zoning By-Law Amendment

Minor application fee imposed for zoning by-law applications that are required as a condition of consent (i.e. surplus farm dwellings, retained lands to be rezoned to prohibit future development, undersized lots)

Refund Processing

Where the Township of South Stormont has failed to meet the processing timelines for planning applications as set out in the Planning Act and associated Ontario Regulations, refunds shall be processed by the Director of Planning and Building and Director of Finance in accordance with the Planning Act."

SCHEDULE "F"  
PUBLIC WORKS DEPARTMENT - ROADS

Taxes are not applicable.  
Effective date: January 25, 2023

ITEM	FEE
Entrance Permit – requiring a culvert	\$140.00
Entrance Permit – not requiring a culvert	\$90.00
Entrance culvert extensions	\$65.00
Permit to move Loads in Excess of Weight / Size	\$110.00
Curb Cut	\$85.00
Streetlight Shade	\$100.00
Ditch Fill In Permit	\$140.00
Road Cut Permit	\$165.00 plus \$1,000.00 deposit; refer to By-law No. 2016-024 for specifics

SCHEDULE "G"  
PUBLIC WORKS DEPARTMENT – WASTE MANAGEMENT

Applicable taxes are included.  
Effective date: January 25, 2023

ITEM	FEE
Personal Use	
~ Car	\$20.00
~ Van	\$20.00
~ 1/2 Ton Truck	\$25.00
~ Utility Trailer – Single Axle	\$30.00
~ Utility Trailer – Double Axle	\$40.00
~ 1 Ton Truck	\$60.00
~ Hay Wagon	\$60.00
Appliances containing Freon that have been decommissioned.	No Charge
Appliances containing Freon that have <u>not</u> been decommissioned	\$50.00
Shingles	\$65.00
Construction Materials	\$65.00
Tire with Rims	
~ Car & Truck	\$5.00
~ Transport	\$15.00
Blue Boxes	2 Recycle boxes – Free of charge for each new residential unit - \$8.50 per box thereafter (taxes included)
Composter	\$55.00 (taxes included)
Township Garbage Tags	\$1.75
Replacement landfill site pass	\$5.00
Advertising on Waste Receptacles	\$300.00 per year per receptacle, or \$50.00 per month per receptacle, if available (Taxes included)
Waste Management collection services for schools and South Stormont Seniors' Support Centre	0.091102 % of current value assessment
Drainage Certificate	\$42.00



SCHEDULE "H"  
FIRE DEPARTMENT

Applicable taxes are included.  
Effective date: January 25, 2023

ITEM	FEE
Fire Guard Requests	Ministry of Transportation rate * (full cost recovery)
False Alarms, within a 1 year period ~ first false alarm  ~ second false alarm ~ third false alarm	First Notice issued indicating potential financial implications \$100.00 Ministry of Transportation rate * (full cost recovery)
Fire call-outs on Provincial Highways: ~ per hour, per vehicle	MTO rate * (full cost recovery) *
Request for File Search	\$75.00
Fire Extinguisher Training	\$80.00/hour
Transient Trader License Inspection	The cost of this inspection is included in the cost of the Transient Trader License as per Schedule "C" of this By-law
Home Safe Home Inspection	No Charge
Open Air Burn Permit	\$25.00
Fire File Search -additional fee if applicable response is requested within 2 business days	\$75.00  \$20.00
Individuals in contravention of By-law No. 2009-40, being a by-law to regulate conditions where fires may be set in the open air	Ministry of Transportation rate * (full cost recovery) to a maximum of \$2,000.00 per incident
Special event(s) for Fire Protection / Stand-by Supervision only	Cost Recovery Fees i.e. personnel, equipment, apparatus and materials
Fire Hall Rental Current Rental Facility Form must be completed as required  ~ Events requiring the presence of a Township Employee	\$25.00 per hour Or \$125.00 full day rental   \$30.00 per hour Or \$75.00 per hour for public holidays

\* As per the Current Ministry of Transportation (full cost recovery)

SCHEDULE "I"  
WATER AND SEWER DEPARTMENT

Applicable Taxes are included.  
Effective date: January 25, 2023

ITEM	FEE
Standard Usage of Water and Sewer Services	As per By-Law, updated annually, for fixing rates for supply of water and sewer
Account Setup	\$20.00
Water Bill Re-Print	\$10.00
Reminder Notice	\$5.00
Water and Wastewater Billing ~ E-Billing	Free; contact the municipality to register
Bulk Water	\$4.28 per cubic meter
Water Shut Off	\$25.00
Water Reconnection	\$25.00
Disposal of Bulk Sewage	\$127.20 per 1,000 gallons, 4.54 cubic meters
Sewer Calls	Direct costs plus administration fee
Water Inspection Fee	\$100.00
Sewer Inspection Fee	\$100.00
Combination Water and Sewer Inspection Fee	\$100.00
Water turned on without authorization	\$50.00, funds to be taken from Inspection fee deposit
Removal or Tampering of Water Meter	\$50.00
Testing of Water Meter with no defects	Direct Costs
Replacement of Water Meter	Direct Costs (cost of meter plus installation)
Extra Strength Sewer Discharge	As per By-Law No. 2011-026 Minimum \$500.00
Capital sewer charges for schools and Seniors Support Centre	0.1430% of current value assessment

Capital levy charges

"Future Capital Levy" is a charge to properties located within serviced areas in the Township of South Stormont for reserves, including future repairs and maintenance of existing infrastructure, with the following objectives:

- Yielding necessary revenue in a predictable manner;
- Minimizing unexpected changes to customer bills;
- Discouraging wasteful use and promoting justified uses;
- Promoting fairness and equity;
- Avoiding discrimination;
- Maintaining simplicity, certainty, convenience, feasibility, and freedom from controversy; and
- Compliance with all applicable laws.

In order to properly allocate applicable charges for future capital levy charges for water and/or sewer, the following rate structure applies upon the issuing of a building permit:

SCHEDULE "I" (continued)  
WATER AND SEWER DEPARTMENT

1. Residential

- 1.1 For a residential property where full water and/or sewer levies/assessments have been paid, no further future capital levy will be assessed to these properties unless otherwise provided for herein or by amendment or subsequent by-law(s).
- 1.2 Future capital levy charges are set out in the following table, attached to and forming part of this by-law except that no charge shall apply:
- 1.2.1 For the creation of up to two additional units in a single detached dwelling provided that the gross floor area of the building on the property is not increased;
- 1.2.2 For a maximum of one additional dwelling unit in a semi-detached or row dwelling provided that the gross floor area of the buildings on the property is not increased;
- 1.2.3 For creating a maximum of one additional dwelling unit in any residential building not described in 1.2.1 or 1.2.2 provided that the gross floor area of the buildings on the property is not increased.
- 1.3 Where a sewer levy has been paid on a vacant lot in former Cornwall Township or a deferred area in former Osnabruck Township, the amount paid previously will be credited against the current levy.

For former Osnabruck Township, Original Deferred Levy divided by Original Full Levy = X%. Credit of X% against current levy on each subsequent lot divided from the original lot.

- 1.4 Where a residential property is divided by consent or by plan of subdivision, the subsequent property(s) will be assessed as follows:

Water - full rate for each subsequent lot divided from the original lot.

Sewer (former Cornwall Township) - full rate for each subsequent lot divided from the original lot.

Sewer (former Osnabruck Township) - no levy where direct levy has been previously paid.

SCHEDULE "I" (continued)  
WATER AND SEWER DEPARTMENT

2. Non-Residential Uses of Land, Buildings or Structures

- 2.1 Future capital levy charges shall be applied in accordance with the attached table for all non-residential uses of land, buildings or structures, except that no charge shall apply:
- 2.1.1 Any non-residential accessory building without plumbing.
  - 2.1.2 To the enlargement of an existing industrial use where the additional gross floor area is less than 50% of the existing gross floor area of the industrial use.
- 2.2 The following Establishment section is based on Section 8.2.1.3 Sewage System Design Flows of the *Ontario Building Code*.
- 2.3 Where a non-residential use, building or structure has more than one type of non-residential use, the total sum of all the uses shall be used for the determination of the future capital levy charges assessment.
- 2.4 Uses not listed herein will be assessed at the closest defined use as determined by the Chief Administrative Officer.

3. Change of Use

- 3.1 Any conversion or change of use of an existing building or part thereof from a residential use to a non-residential use or from non-residential use to residential use or from one type of non-residential use to a different type of non-residential use, shall be subject to a future capital levy charge.
- 3.2 Any difference in calculations between the different uses will be taken into account in the calculation of any new future capital levy charge. Refunds will not be issued.

4. Redevelopment

- 4.1 Residential: When an owner obtains the necessary approvals to demolish and replace an existing residential use the Future Capital levy charge provided for herein shall apply only to the extent of a net increase in the number of dwelling units when the net increase is greater than two dwelling units and the gross floor area is not increased.
- 4.2 Non-residential: The enlargement of any non-residential use building or structure in excess of 50% of the existing gross floor area within the terms of this by-law shall be subject to a future capital levy charge, in accordance with the attached table.

SCHEDULE "I" (continued)  
WATER AND SEWER DEPARTMENT

5. Exceptions

- 5.1 Where a residential or non-residential building or structure is destroyed or damaged by cause beyond the owner's control (e.g. fire, tornado, etc.) such building or structure shall be exempt from further future capital levy charge assessment provided that within one (1) year or, as otherwise approved, of the date on which the building or structure was destroyed or damaged the reconstruction or restoration of the damaged building or structure is started or a site plan agreement for redevelopment is executed and remains in effect. Where a non-resident building or structure is reconstructed and the gross floor area will exceed 150% of the gross floor area of the building or structure prior to its destruction (see 2.1.2), the provisions of subsection 4.2 shall apply to the area greater than 150% of the original structure.
- 5.2 Where the capital levy may be reviewed and adjusted at the discretion of Council, the decision made by Council is final.

**Schedule "I"**  
**Capital Water and Sewer Levy Per Connection (if not previously paid)**

Establishment	Unit of Measurement	Long Sault Ingleside Water	Manning Road/ Colonial Drive Water	Osnabruck Centre / County Road 14 401 N Water	County Road 36 Water	Eamers Corners - St. Andrews West Water	County Road 44 from # 17480 to # 17492 Water	Newington Water	Long Sault Sewer	Ingleside Sewer
<b>Residential Structures (Single Detached Dwelling, Semi-Detached, Apartments, Condominiums, Duplexes, Triplexes, Townhouses, Etc.)</b>										
1st unit		\$2,762.00	\$5,282.00	\$4,428.00	\$5,755.00	\$3,291.00	\$4,766.00	\$4,296.00	\$1,733.00	\$1,733.00
2nd and subsequent units	1	\$1,092.00	\$2,089.00	\$1,751.00	\$2,275.00	\$1,301.00	\$1,885.00	\$1,699.00	\$685.00	\$685.00
<b>Boarding House (per occupant)</b>										
with laundry facilities	1	\$346.00	\$661.00	\$554.00	\$720.00	\$412.00	\$596.00	\$537.00	\$217.00	\$217.00
without laundry facilities	1	\$259.00	\$496.00	\$416.00	\$540.00	\$309.00	\$447.00	\$403.00	\$163.00	\$163.00
<b>Hotels, Motels, Etc.</b>										
Regular Hotel and Motels (per room)	1	\$432.00	\$826.00	\$692.00	\$900.00	\$515.00	\$745.00	\$672.00	\$271.00	\$271.00
Resort Hotel, Resort Motel, Cottages (per room)	1	\$863.00	\$1,651.00	\$1,384.00	\$1,799.00	\$1,029.00	\$1,490.00	\$1,343.00	\$542.00	\$542.00
<b>Assembly Hall (per seat)</b>										
with kitchen facilities	1	\$63.00	\$119.00	\$100.00	\$130.00	\$75.00	\$108.00	\$97.00	\$39.00	\$39.00
without kitchen facilities	1	\$14.00	\$27.00	\$23.00	\$29.00	\$17.00	\$24.00	\$22.00	\$9.00	\$9.00
<b>Barber Shop/Beauty Salon (per chair)</b>										
	1	\$1,122.00	\$2,146.00	\$1,799.00	\$2,338.00	\$1,337.00	\$1,937.00	\$1,746.00	\$704.00	\$704.00
<b>Campground (per site)</b>										
With Water and/or Sewer	1	\$734.00	\$1,404.00	\$1,176.00	\$1,529.00	\$875.00	\$1,266.00	\$1,142.00	\$461.00	\$461.00
Without Water and/or Sewer	1	\$475.00	\$908.00	\$761.00	\$990.00	\$566.00	\$820.00	\$739.00	\$298.00	\$298.00
<b>Churches and other places of worship</b>										
		\$2,762.00	\$5,282.00	\$4,428.00	\$5,755.00	\$3,291.00	\$4,766.00	\$4,296.00	\$1,733.00	\$1,733.00
<b>Commercial Facility (per 9.3 m2 of floor space)</b>										
	9.3	\$130.00	\$248.00	\$208.00	\$270.00	\$155.00	\$224.00	\$202.00	\$82.00	\$82.00
<b>Day Care facility (per person including staff and children)</b>										
	1	\$130.00	\$248.00	\$208.00	\$270.00	\$155.00	\$224.00	\$202.00	\$82.00	\$82.00
<b>Dentist Office (per chair)</b>										
	1	\$475.00	\$908.00	\$761.00	\$990.00	\$566.00	\$820.00	\$739.00	\$298.00	\$298.00
<b>Doctors Office (per practitioner)</b>										
	1	\$475.00	\$908.00	\$761.00	\$990.00	\$566.00	\$820.00	\$739.00	\$298.00	\$298.00

**Schedule "I"**  
**Capital Water and Sewer Levy Per Connection (if not previously paid)**

Establishment	Unit of Measurement	Long Sault Ingleside Water	Manning Road/ Colonial Drive Water	Osnabruck Centre / County Road 14 401 N Water	County Road 36 Water	Eamers Corners - St. Andrews West Water	County Road 44 from # 17480 to # 17492 Water	Newington Water	Long Sault Sewer	Ingleside Sewer
<b>Factory excluding water processes and cleaning</b> (per employee per 8 hour shift)										
with shower facility	1	\$216.00	\$413.00	\$346.00	\$450.00	\$258.00	\$373.00	\$336.00	\$136.00	\$136.00
without shower facility	1	\$130.00	\$248.00	\$208.00	\$270.00	\$155.00	\$224.00	\$202.00	\$82.00	\$82.00
<b>Factory with water processes and cleaning</b> (based on maximum daily flow in cubic meters)										
	1	\$1,105.00	\$2,113.00	\$1,771.00	\$2,302.00	\$1,317.00	\$1,907.00	\$1,719.00	\$694.00	\$694.00
<b>Food Services Operations</b> (per seat)										
Restaurant (not 24 hour service)	1	\$216.00	\$413.00	\$346.00	\$450.00	\$258.00	\$373.00	\$336.00	\$136.00	\$136.00
Restaurant (24 hour service)	1	\$346.00	\$661.00	\$554.00	\$720.00	\$412.00	\$596.00	\$537.00	\$217.00	\$217.00
Restaurant along 401 Corridor	1	\$691.00	\$1,321.00	\$1,107.00	\$1,439.00	\$823.00	\$1,192.00	\$1,074.00	\$434.00	\$434.00
Paper service restaurant	1	\$104.00	\$199.00	\$167.00	\$216.00	\$124.00	\$179.00	\$162.00	\$65.00	\$65.00
Donut shop	1	\$691.00	\$1,321.00	\$1,107.00	\$1,439.00	\$823.00	\$1,192.00	\$1,074.00	\$434.00	\$434.00
<b>Nursing home, rest home, etc</b> (per bed)										
	1	\$777.00	\$1,486.00	\$1,246.00	\$1,619.00	\$926.00	\$1,341.00	\$1,209.00	\$488.00	\$488.00
<b>Office Building</b> (per 9.3 m2 of floor space)										
	9.3	\$130.00	\$248.00	\$208.00	\$270.00	\$155.00	\$224.00	\$202.00	\$82.00	\$82.00
<b>School</b> (per student)										
	1	\$52.00	\$100.00	\$84.00	\$108.00	\$62.00	\$90.00	\$81.00	\$33.00	\$33.00
<b>Service Station</b>										
per water closet and	1	\$1,640.00	\$3,137.00	\$2,629.00	\$3,417.00	\$1,954.00	\$2,830.00	\$2,551.00	\$1,029.00	\$1,029.00
per fuel outlet	1	\$967.00	\$1,849.00	\$1,550.00	\$2,014.00	\$1,152.00	\$1,669.00	\$1,504.00	\$607.00	\$607.00
<b>Shopping Centre / Retail Store</b> (per 1.0 m2 of floor space)										
	1	\$9.00	\$17.00	\$14.00	\$18.00	\$11.00	\$15.00	\$14.00	\$6.00	\$6.00
<b>Public Swimming and Bathing Facilities</b> (per person capacity)										
	1	\$70.00	\$133.00	\$111.00	\$144.00	\$83.00	\$120.00	\$108.00	\$44.00	\$44.00
<b>Theatres</b>										
Indoor Auditoriums (per seat)	1	\$35.00	\$67.00	\$56.00	\$72.00	\$42.00	\$60.00	\$54.00	\$22.00	\$22.00
Outdoor Drive-in (per space)	1	\$70.00	\$133.00	\$111.00	\$144.00	\$83.00	\$120.00	\$108.00	\$44.00	\$44.00
Movie Theatre (per seat)	1	\$26.00	\$50.00	\$42.00	\$54.00	\$31.00	\$45.00	\$41.00	\$17.00	\$17.00
<b>Veterinary Clinic</b> (per practitioner)										
	1	\$475.00	\$908.00	\$761.00	\$990.00	\$566.00	\$820.00	\$739.00	\$298.00	\$298.00
<b>Warehouse</b>										
Per Water Closet and	1	\$1,640.00	\$3,137.00	\$2,629.00	\$3,417.00	\$1,954.00	\$2,830.00	\$2,551.00	\$1,029.00	\$1,029.00
Per loading bay	1	\$259.00	\$496.00	\$416.00	\$540.00	\$309.00	\$447.00	\$403.00	\$163.00	\$163.00

SCHEDULE "J"  
FINANCE DEPARTMENT

Taxes are not applicable.  
Effective date: January 25, 2023

ITEM	FEE
Tax Certificates	\$52.00
-additional fee if applicable response is requested within 2 business days	\$20.00
Correction or Transfer of an Electronic Payment	\$10.00
Tax Bill (reprint)	\$5.00
Tax Statement of Account (free online)	\$10.00
Reminder Notice	\$5.00
Addition to Tax Roll (Water Arrears)	\$20.00
Tax Registrations	Actual Costs/Legal Fees
Tax Sale Tender Package (free online)	\$10.00
Interest Rate for Miscellaneous Accounts Receivable	1.25% per month
Property Detail Certificate	\$25.00
Tile Drainage Inspection Fee	\$125.00
Returned Payments (NSF Fees)	\$30.00