

THE TOWNSHIP OF SOUTH STORMONT
COMMITTEE OF THE WHOLE MEETING
July 31, 2017

A Committee of the Whole meeting of Council commenced at 9:00 AM at the South Stormont Town Hall.

Present:

Council: Mayor Jim Bancroft
Deputy Mayor Tammy Hart
Councillor Donna Primeau
Councillor David Smith
Councillor Richard Waldroff

Staff: Betty de Haan, Chief Administrative Officer
Hilton Cryderman, Director of Building/CBO
Cindy Piché, Director of Finance/Treasurer
Loriann Harbers, Director of Corporate Services/Clerk
Gilles Crepeau, Fire Chief
Peter Young, Director of Planning/EDO
Kevin Amelotte, Director of Parks and Recreation

1. Call Meeting to Order
2. Confirmation of Agenda
3. Disclosure of Pecuniary Interest
4. Adoption of Minutes

a) June 5, 2017

Resolution No. COTW-27-2017

Moved by Councillor Waldroff
Seconded by Deputy Mayor Hart

That the Committee of the Whole minutes dated June 5, 2017 be adopted as circulated.

CARRIED

5. Delegations

6. Staff Reports

- a) Finance Department - 2016 Audit Findings Report
Director Piché provided an overview of the 2016 audit findings. The matters addressed included vacation, reserves and reserve funds, budget process, unfinanced capital outlay and arena revenue.
- b) Finance Department - Municipal Grant Application - Standard Operating Procedure (SOP)
CAO de Haan provided overview of the draft SOP and advised that notification letters have been sent to organizations.
- c) Corporate Services - All Terrain Vehicle (ATV) By-law
Director Harbers provided an overview of the current ATV By-law as compared to neighbouring municipalities. Council concurred that, for safety purposes, established restrictions will remain.
- d) Corporate Services - Camera and Recording in Council Chambers - 2017 Budget
Director Harbers provided an overview of the report. Further investigation into the Camera/Recording project will take place as part of the 2018 budget deliberations.
- e) Public Works Operations - Dixon Road - Hydro Service Requirements
Following review of the report, confirmation was made that the Township was in compliance with the OPSDs for minimum vertical clearances.

7. Discussion of Additional Items

- a) Stormont County Fair Parade Float
Discussion related to the parade float will take place on August 9, 2017 at 5:15 PM prior to the scheduled public meeting.
- b) Time Capsule
Council members agreed that the establishment of a time capsule be referred to the Celebrate Canada 150 Committee.

- c) Fire and Rescue - Truck Tender and Properties
Fire Chief Crepeau advised that one submission was received for Tender No. 07-2017 and that the submission meets tender requirements. Members discussed the quoted price, timeline for receipt and the necessity to meet requirements to maintain our Superior Tanker Shuttle Accreditation. An Action Request with recommendation will be presented at the August 9, 2017 meeting. Thereafter, a brief discussion ensued with respect to the Station No. 2 Fire Hall. Staff will investigate the matter further and provide more information at a later date.

- d) Parks and Recreation Department - Building Conditions - Raisin River Heritage Centre
Director Amelotte provided an overview of the draft report and associated recommendations. Staff will investigate cost to complete the recommended repairs and will bring the matter back for Council's consideration at a forthcoming Council meeting.

- e) Corporate Services - Cemetery Master Plan
Director Harbers provided an overview of the draft Cemetery Master Plan and anticipated next steps. Discussion included short, mid and long term objectives.

8. Unfinished Business

9. Closed Meeting

All of Council, CAO de Haan and Directors Harbers and Young were in attendance for the closed session.

Resolution No. COTW-028-2017

Moved by Councillor Smith
Seconded by Deputy Mayor Hart

Be it resolved that this Council, as provided in Section 239 (2) of the Municipal Act, 2001, move into a Committee of the Whole closed meeting at 12:31 PM to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees; Specifically: Employees, a proposed or pending acquisition or disposition of land by the municipality or local board; Specifically: Osnabruck Center Property, labour relations or employee negotiations; Specifically: Collective Agreement, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; Specifically: Ouderkirk File.

CARRIED

Directors Harbers and Young left part way through the closed meeting.

Resolution No. COTW-029-2017

Moved by Councillor Smith
Seconded by Councillor Waldroff

That Council move out this closed meeting at 1:53 PM.

CARRIED

10. Adjournment by Resolution

Resolution No. COTW-030-2017

Moved by Deputy Mayor Hart
Seconded by Councillor Smith

That Council adjourn this Committee of the Whole meeting at 1:55 PM
and return to the call of the chair.

CARRIED

Mayor

Clerk