

THE TOWNSHIP OF SOUTH STORMONT  
COMMITTEE OF THE WHOLE MEETING  
August 28, 2017

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A Committee of the Whole meeting of Council commenced at 9:00 AM at the South Stormont Town Hall.

Present:

Council: Mayor Jim Bancroft  
Deputy Mayor Tammy Hart  
Councillor Donna Primeau  
Councillor David Smith  
Councillor Richard Waldroff

Staff: Betty de Haan, Chief Administrative Officer  
Hilton Cryderman, Director of Building/CBO  
Cindy Piché, Director of Finance/Treasurer  
Ross Gellately, Director of Public Works  
Loriann Harbers, Director of Corporate Services/Clerk  
Gilles Crepeau, Fire Chief  
Saadia Jamil, Community Planner

1. Call Meeting to Order
2. Confirmation of Agenda
3. Disclosure of Pecuniary Interest
4. Adoption of Minutes

a) July 31, 2017

Resolution No. COTW-031-2017

Moved by Councillor Waldroff  
Seconded by Councillor Smith

That the Committee of the Whole minutes dated July 31, 2017 be adopted as circulated.

CARRIED

5. Delegations

## 6. Staff Reports

- a) Public Works Operations - Farran Drive - Regulate Traffic  
Director Gellately provided an overview of the report presented explaining why a three way stop is warranted at the intersection of Farran Drive and College Street.
- b) Planning and Development Department - Woodlands Road Drainage  
An explanation was provided describing the need for road closure and execution of a drainage easement. This will facilitate appropriate drainage for adjacent properties.
- c) Administration and Corporate Services - Delegation of Powers  
Accountability and Transparency Policies, Delegation of Certain Duties  
Director Harbers provided an overview of the proposed policies and Delegation of Authority By-law. Members agreed that with appropriate measures in place, the by-law will facilitate efficiencies.
- d) Administration and Corporate Services - Civic Number and Road Naming By-law  
Director Harbers explained the proposed by-law and described how the new by-law is intended to improve the delivery of municipal emergency response services and be flexible enough to accommodate future development.

## 7. Discussion of Additional Items

## 8. Unfinished Business

## 9. Closed Meeting

Resolution No. COTW-032-2017

Moved by Deputy Mayor Hart

Seconded by Councillor Primeau

Be it resolved that this Council, as provided in Section 239 (2) of the *Municipal Act, 2001* move into a Committee of the Whole closed meeting at 10:43 AM to address a matter pertaining to a proposed or pending acquisition or disposition of land by the municipality or local board; Specifically: EOI No. 18-2015, RFP No. 19-2015 and RFP No. 013-2017.  
CARRIED

Councillor Primeau declared a potential conflict of interest with two items under RFP No. 13-2017 due to her employment with a proposed

contractor associated with the project(s) She left the meeting for these discussions and returned at 12:12 PM.

CAO de Haan and Directors Young and Harbers were present for the Closed Session.

Resolution No. COTW-033-2017

Moved by Councillor Waldroff

Seconded by Councillor Smith

That Council move out this closed meeting at 12:38 PM.

CARRIED

10. Adjournment by Resolution

Resolution No. COTW-034-2017

Moved by Councillor Primeau

Seconded by Councillor Waldroff

That Council adjourn this meeting at 12:34 PM and return to the call of the chair.

CARRIED

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Mayor

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Clerk