

Township of  
**SOUTH STORMONT**

**Parks &  
Recreation Department**

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**MEETING NOTES**  
**VOLUNTEER APPRECIATION COMMITTEE (VAC)**  
Meeting #01-18

A meeting of the Volunteer Appreciation Committee took place in the Boardroom at Town Hall  
Tuesday, October 10, 2017 at 3:30p.m.

**PRESENT:** Lise Steinburg  
Raymond Beauregard  
Richard Waldroff  
Sheila Merpaw  
Tammie Grant  
Sharon Potvin  
Sandra Donnelly

**STAFF:** Kevin Amelotte  
Sherry-Lynn Harbers

**REGRETS:**

**DISCUSSION / DECISION ITEMS**

Event Date

- Friday April 20, 2018

Committee Members

- Sandra Donnelly has joined the volunteer appreciation committee.

2017 Nominations

- Deadline is February 1, 2018. Staff has it advertised in the Community Guide. Staff will also advertise it in Seaway News. We could also send out letters to previous associations that have been invited to the event so they are reminded that we are accepting nominations for this award.

Theme

- The theme will be "Spring Time in Paris".

Budget

- The budget request will remain the same as previous years, \$8,500.

#### Food Caterer & Bar Service

- The menu is still being decided and Tammy will reach out to caterers. Some options for the menu: French onion soup, multi colored vegetables, assorted charcuterie board, French custard, vol au vent, pate, puff pastry.

#### Entertainment Options

- Committee discussed options but ultimately voted to see if Tammie would be able to get the Duo Oz band.

#### Guest Speaker Options

- Tammie has suggested we reach out to the Baldwin House and see if there would be an option for a guest speaker.

#### Decorator Options

- Decorating options and examples were circulated. The Committee also visited the Hall and Council Chambers and discussed possibility of using the Chambers as the main area for the event.

#### Invitations

- Ray will look at getting an example of an invitation prior to the next meeting.

#### Guest List

- Kevin will start drafting a list for review. Suggestions that there was a number of additional committees formed in 2017 for the purpose of school closures and Canada 150 events that should be considered. There was also discussions about possibility of inviting different church associations that volunteer in the community.

#### Community Guide

- Members reviewed the volunteer recognition page in the latest edition of the South Stormont Community Guide

#### Next Meeting

- Tuesday, November 14 at 3:30 p.m. in the boardroom at Town Hall.

#### **Submitted By:**

Kevin Amelotte

Director of Parks and Recreation