



- a) Ontario Provincial Police  
Constable George Mikhael sends his regrets.

7. Consent Agenda

Resolution No. 302/2018

Moved by Councillor Waldroff

Seconded by Deputy Mayor Hart

That all items listed under the Consent Agenda section of the Agenda be approved as recommended.

CARRIED

8. Key Information Reports

- a) CAO/Human Resources - 2017-2018 Capital Projects Update  
CAO Lucas Switzer provided an overview of the report.
- b) Administration and Corporate Services - AccessE11 Complaint Tracking Software Overview / Update  
Rox-Anne Hendrie, Customer Service Representative and Ashley Sloan, Clerk's Assistant provided an overview of the Township's request/complaint tracking software, AccessE11.
- c) Administration and Corporate Services - Municipal Elections Accessibility Report  
Ashley Sloan provided an overview of the report.
- d) Administration and Corporate Services - Information Technology Systems Review Implementation Update
- e) Planning and Development - Investment Ready Certified Site Designation Renewal - Ingleside Industrial Park  
Jesse McPhail, Community Planner, provided an overview of the report.
- f) Public Works Operations - Water Meter Reading Assessment

9. Action Requests

- a) Tile Loan Application Dew  
Resolution No. 303/2018  
Moved by Councillor Smith  
Seconded by Councillor Waldroff  
That Council approves the application for tile loan from John Dew in the amount of \$23,000 for the property described as the East Part of Lot 27, Concession 3, geographic Township of Osnabrock, Roll No. 00601816100, subject to the necessary funding being available.  
CARRIED

- b) Tender No. 18-2018 Sidewalk Snow Clearing & Sanding  
Resolution No. 304/2018  
Moved by Councillor Waldroff  
Seconded by Councillor Smith  
That Council award the sidewalk snow clearing and sanding items listed in the Action Request dated November 14, 2018, to Wayne Summers for the total tendered amount of \$2,716.83, excluding applicable taxes, for the 2018-2019 winter season.

Further, that Council authorizes the Director of Public Works to sign the necessary documents to complete the transaction.

CARRIED

- c) Request for Proposal RFP No. 16-2018 Windermere Drive Engineering  
Resolution No. 305/2018

Moved by Councillor Primeau  
Seconded by Deputy Mayor Hart

That Council award RFP No. 16-2018, Engineering Services for the Design and Specifications to Construct a Municipal Water Line and Reconstruct Windermere Drive, to HSP Engineering and Environmental Services for the proposed fee of \$19,745 plus applicable taxes and further, that the Director of Public Works be authorized to execute the necessary documents to complete the transaction.

CARRIED

## 10. Committee Reports

Cornwall Township Historical Society  
Lost Villages Historical Society  
Raisin Region Conservation Authority  
South Stormont Sports Hall of Fame  
Volunteer Appreciation Committee

## 11. By-laws

Resolution No. 306/2018

Moved by Councillor Waldroff  
Seconded by Councillor Primeau

That By-law No. 2018-093, being a by-law to provide for tax exemption for Royal Canadian Legion Branch 569, be read and passed, signed and sealed in open Council this 14th day of November, 2018.

CARRIED

Resolution No. 307/2018

Moved by Councillor Primeau  
Seconded by Councillor Waldroff

That By-law No. 2018-095 being a by-law to authorize the sale of Part of Block A, Plan 256 and Parts 1 to 6, and 8 to 11 on Reference Plan 52R-8187, geographic Township of Osnabruck, Township of South Stormont, to Ingleside Mart Ltd., be read and passed in open Council, signed and sealed this 14th day of November, 2018.

CARRIED

## 12. Motions and Notices of Motions

## 13. Miscellaneous Business

Councillors Waldroff, Primeau and Smith, Deputy Mayor Hart and Mayor Bancroft expressed words of thanks and best wishes.

## 14. Unfinished Business Summary

## 15. Ratification By-law

Resolution No. 308/2018

Moved by Deputy Mayor Hart  
Seconded by Councillor Smith

That By-law No. 2018-096 to adopt, confirm and ratify matters dealt with by resolution, be read and passed in open Council, signed and sealed this 14th day of November, 2018.

CARRIED

## 16. Closed Meeting

## 17. Adjournment by Resolution

Resolution No. 309/2018

Moved by Councillor Waldroff  
Seconded by Councillor Primeau

That Council adjourn this meeting at 7:48 PM and return to the call of the chair.

CARRIED

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Mayor

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Clerk