

- b) Finance Department - Billing and Collection - Standard Operating Procedure
Director Russell provided an overview of the draft report. Clarification was provided with respect to the Tax Registration/Tax Sale procedure.
- c) Finance Department - Municipal Grant Application - Standard Operating Procedure
CAO de Haan provided an overview of the draft Standard Operating Procedure and advised that the final Municipal Grant Application roll out is intended by September 6, 2017.
- d) Parks and Recreation Department - Ingleside Community Park Splash Pad
Director Amelotte provided an overview of a request to raise funds for a splash pad as part of the Ingleside Community Park. Approval for splash pad construction as part of the project has not been confirmed to date. However, Council will consider when a formal report is presented in the fall.
- e) Public Works - Transportation Services Capital Budget
Director Gellately provided an update on the Moulinette Island – Sunset Drive project and status of tender preparation. Director Gellately explained the reason for having to delay the project and provided alternative projects for consideration. A formal report will be presented at the June 14, 2017 Council meeting.
- f) Finance Department - Short Term and Long Term Disability Benefits
Director Russell provided an overview of the report and advised that a formal report will be presented at a future Council meeting.

Colleen Jones joined the meeting at 11:10 AM.

- g) CAO/Human Resources - Council Members Reimbursement Policy
Discussion ensued concerning meeting allowance and clarification was provided as to what is considered an eligible meeting.

7. Discussion of Additional Items

- a) Union Gas - Natural Gas Grant Program
Mayor Bancroft provided background information of the Grant Application Requirements and advises that the application is required by June 10, 2017.

Colleen Jones left the meeting and Director Young joined the meeting at 11:45 AM.

8. Unfinished Business

a) Save South Stormont Schools

Mayor Bancroft provided a brief update on recent meetings held and correspondence both sent and received.

9. Closed Meeting

Resolution No. COTW-24-2017

Moved by Councillor Smith

Seconded by Councillor Waldroff

Be it resolved that this Council, as provided in Section 239 (2) of the *Municipal Act, 2001*, move into a Committee of the Whole closed meeting at 12:02 PM to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees; Specifically: Employees.

CARRIED

Resolution No. COTW-25-2017

Moved by Deputy Mayor Hart

Seconded by Councillor Primeau

That Council move out this closed meeting at 12:55 PM.

CARRIED

10. Adjournment by Resolution

Resolution No. COTW-026-2017

Moved by Councillor Waldroff

Seconded by Councillor Smith

That Council adjourn this Committee of the Whole meeting at 12:55 PM and return to the call of the chair.

CARRIED

Mayor

Clerk