

TOWNSHIP OF SOUTH STORMONT
COMMITTEE OF THE WHOLE MINUTES
November 30, 2016

A Committee of the Whole meeting of Council commenced at 9:00 AM at the South Stormont Town Hall.

Present:

Council: Mayor Jim Bancroft
Deputy Mayor Tammy Hart
Councillor Donna Primeau
Councillor David Smith
Councillor Richard Waldroff

Staff: Betty de Haan, Chief Administrative Officer
Kevin Amelotte, Director of Parks and Recreation
Gilles Crepeau, Fire Chief
Hilton Cryderman, Director of Building/CBO
Ross Gellately, Director of Public Works
Loriann Harbers, Director of Corporate Services/Clerk
Rebecca Russell, Director of Finance/Treasurer
Peter Young, Director of Planning/EDO

1. Call Meeting to Order
2. Confirmation of Agenda
Members were advised of the addition of EOI No. 18-2015 under Closed Session.
3. Disclosure of Pecuniary Interest
4. Adoption of Minutes

Resolution No. COTW-61-2016

Moved by Councillor Waldroff
Seconded by Deputy Mayor Hart

That the Committee of the Whole minutes dated October 24, 2016 be adopted as circulated.

CARRIED

5. Delegations

a) Alex Siciliano and Ted Phillips, McIntosh Perry, Road Needs Study

Messrs. Siciliano and Phillips were in attendance to present the Township's draft Road Needs Study. Discussion included dollars spent, types of road surface and provisions for upgrade of roads in the future. Director Gellately explained that the document will be incorporated into

the Township's 10 year capital plan and in turn the Township's Asset Management Plan.

6. Staff Reports

a) 2017 Capital Budget

Director Russell provided an introduction to the 2017 Capital Budget and thereafter the Directors for Parks and Recreation, Corporate Services, Fire and Rescue, Planning and Building presented first drafts of their capital budgets.

Council took a brief lunch break

Director Cryderman provided an overview of building permit fees and recommended increase to ensure building department costs are recouped.

b) Development Charges

Director Young provided an overview of a recommendation to introduce Development Charges in South Stormont.

c) Asset Management Plan

Engineering Intern, Tyler Brownell, made a presentation to Council explaining work he has undertaken to update and improve the Township's Asset Management Plan.

d) Draft Terms of Reference: South Stormont Schools Municipal Response Advisory Committee

CAO de Haan presented the draft Terms of Reference for the newly established South Stormont Schools Municipal Response Advisory Committee. They will be formally adopted at the December 14, 2016 meeting.

7. Discussion of Additional Items

a) Cornwall Transit Regional Service

Members were circulated correspondence received from Stantec Consulting on behalf of the City of Cornwall inquiring as to the Township's interest in regional transportation. Following discussion, Council concurred there is no interest at this time.

b) Royal Canadian Air Force Canada Day Flyby

On behalf of the Township, Mayor Bancroft will forward a letter requesting the Royal Canadian Air Force conduct a flyby on Canada Day, 2017.

8. Unfinished Business

9. Closed Meeting

Resolution No. COTW-62-2016

Moved by Councillor Smith

Seconded by Councillor Waldroff

Be it resolved that this Council as provided in Section 239 (2) of the *Municipal Act, 2001* move into a Committee of the Whole closed meeting at 3:23 PM to address a matter pertaining to: Personal matters about an identifiable individual, including municipal or local board employees; Specifically: Municipal Employees, a proposed or pending acquisition or disposition of land by the municipality or local board; Specifically: EOI No. 18-2015, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; Specifically: Kraft/Heinz and Ouderkirk Files.
CARRIED

Directors Gellately, Young and Harbers were present for part of the Closed Session.

Resolution No. COTW-63-2016

Moved by Councillor Primeau

Seconded by Deputy Mayor Hart

That Council move out of this Committee of the Whole closed meeting at 4:44 PM.

10. Adjournment by Resolution

Resolution No. COTW-64-2016

Moved by Councillor Smith

Seconded by Councillor Primeau

That Council adjourn this meeting at 4:45 PM and return to the call of the chair.

CARRIED

Mayor

Clerk