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## **A G E N D A**

**Committee of the Whole  
South Stormont Town Hall  
Monday, March 7, 2016  
9:00 A.M. – 4:00 P.M.**

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**Call to Order**

**Confirmation of Agenda**

**Disclosure of Pecuniary Interest**

**Approval of Minutes**

- February 29, 2016

**Delegations**

**Staff Reports**

- St. George's School (Surplus)

**Discussion of Additional Items**

**Unfinished Business**

**Closed Meeting**

- Acquisition or Disposition of Land
  - Specifically: Development Proposal(s)
- Personal
  - Specifically: Municipal Employees

**Adjournment by Resolution**

TOWNSHIP OF SOUTH STORMONT  
COMMITTEE OF THE WHOLE MINUTES  
February 29, 2016

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A meeting of the Committee of the Whole of the Township of South Stormont was held at Town Hall at 9:00 AM, February 29, 2016.

Present

Council: Mayor Jim Bancroft  
Deputy Mayor Tammy Hart  
Councillors Donna Primeau, David Smith, and Richard Waldroff

Staff: Betty de Haan, Chief Administrative Officer  
Loriann Harbers, Director of Corporate Services/Clerk

1. Call to Order
2. Confirmation of Agenda
3. Disclosure of Pecuniary Interest
4. Approval of Minutes

Resolution No. COTW-13-2016

Moved by Councillor Waldroff  
Seconded by Councillor Primeau

That the Committee of the Whole minutes dated February 29, 2016 be adopted as circulated.

CARRIED

5. Delegations
6. Staff Reports

Miscellaneous Wage Rates

CAO de Haan provided an overview of the 2016 hourly wage rates for seasonal employees as well as 2016 compensation rates for others, including contractors and miscellaneous services.

Council Remuneration

A draft Council remuneration by-law was circulated and reviewed. A paragraph authorizing an annual Consumer Price Index adjustment is included. The by-law will be presented at the March 9, 2016 meeting.

7. Discussion of Additional Items

Goals and Objectives for Term of Council

Mayor Bancroft asked members to consider goals and objectives in line with the Township's Strategic Plan for discussion at a Committee of the Whole meeting in April.

Council Email

Council discussed a recent Information and Privacy Commissioner Order whereby Council member's emails are considered an official Township record.

8. Unfinished Business

Committee Meeting Minutes (previous term of Council)

As the Community Services, Planning and Building and Finance, Administration and Human Resources Committee of the previous term of Council have been dissolved, it is appropriate for outstanding meeting minutes to be adopted by this Council.

Resolution No. COTW-14-2016

Moved by Councillor Smith

Seconded by Deputy Mayor Hart

That the following Committee Meeting Minutes be adopted as circulated:

- Community Services Committee: August 11, 2014;
- Planning and Building Committee: September 2, 2014; and
- Finance, Administration and Human Resources Committee: October 20, 2016.

CARRIED

9. Closed Meeting

Resolution No. COTW-15-2016

Moved by Councillor Waldroff

Seconded by Councillor Primeau

Be it resolved that this Council, as provided in Section 239 (2) of the Municipal Act, 2001 move into a Committee of the Whole closed meeting at 10:00 AM to address a matter pertaining to: personal matters about an identifiable individual, including municipal or local board employees; Specifically: Municipal Employees

CARRIED

Chief Crepeau joined part of the meeting, Director of Corporate Services/Clerk Harbers and Mayor Bancroft left part way through the meeting.

Deputy Mayor Hart assumed the position of Chair upon the Mayor's departure.

Resolution No. COTW-15a-2016

Moved by Deputy Mayor Hart

Seconded by Councillor Waldroff

That Council move out of this Committee of the Whole closed meeting at 12:26 PM.

CARRIED

10. Unfinished Business

11. Adjournment

Resolution No. COTW-16-2016

Moved by Councillor Smith  
Seconded by Councillor Waldroff

That Council adjourn this Committee of the Whole meeting at 12:27 PM,  
and return to the call of the chair.

CARRIED

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Mayor

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Clerk

**Township of South Stormont**  
**ACTION REQUEST – FOR DISCUSSION**  
**COTW – MARCH 7, 2016**



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**To:** Council  
**Date of Meeting:** March 23, 2016  
**Subject:** St. George Catholic School

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**Recommendation:**

That Council formally decline any interest in acquiring the St. George School property as per Ontario Regulation 444/98 "Disposition of Surplus Real Property."

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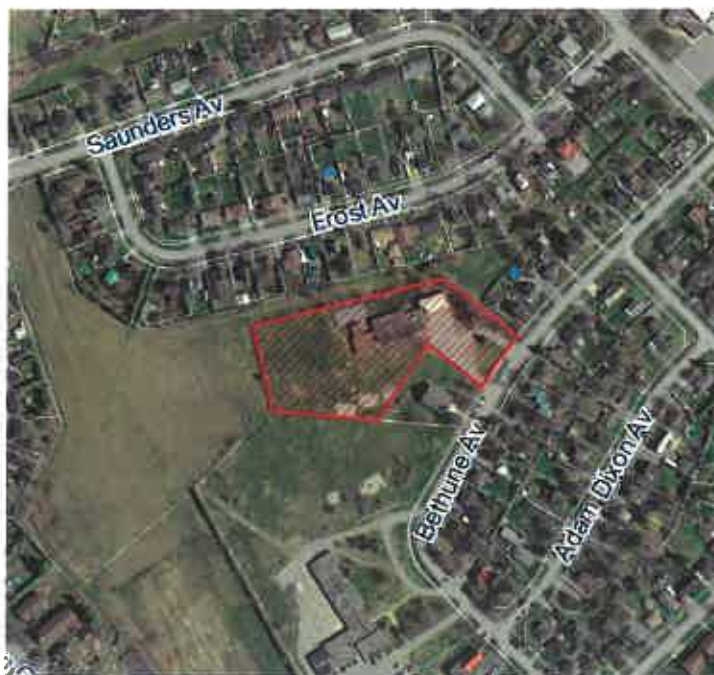
**Executive Summary:**

The Catholic District School Board of Eastern Ontario has declared St. George Catholic School in Long Sault surplus to its needs. The school board has requested that Council indicate whether it has an interest in acquiring the property prior to April 30, 2016. It is recommended that Council decline any interest in the property.

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**Background:**

St. George Catholic School is a single-storey elementary school located in Long Sault. The existing building is 9,741 square feet in size and was constructed in two phases. The original building was built in 1957 with a gymnasium addition constructed in 1993.



The Township received a letter dated February 1, 2016 that the Catholic District School Board of Eastern Ontario has declared the school property to be surplus to its needs. Under Ontario Regulation 444/98, there is a 90-day window where public agencies including the Township have priority to purchase the property. Under the regulation an offer must be for the sale, lease or other disposition of the property at fair market value, with exemptions if the building is to be used for future student accommodation.

The existing building was evaluated by professional building condition assessors hired by the school board. The assessors estimated that within the next 10 years \$270,000 is required for site work and \$1.3 million for the building itself. A summary of the required repairs is included in the attached report, *"School Consolidation of St. George Catholic School, Long Sault and Our Lady of Good Counsel Catholic School, Ingleside."*

The school board request was circulated to all departments and no need or potential use for the property was identified by department heads. The CBO/Director of Building noted that if Council wished to purchase the property the Township should request a hazardous substances report to address asbestos.

It is recommended that Council formally decline any interest in acquiring the St. George School property for the following reasons:

1. The Township has a recently-constructed municipal facility close to the site and no additional facility needs have been identified in this part of Long Sault.
2. The existing building may be cost-prohibitive to redevelop as the school board has identified \$1.6 million in repairs required for the existing structure/property within the next 10 years.
3. There may be an interest from other public sector agencies with an identified need for the site.
4. If redeveloped by the private sector, the property could provide an opportunity for additional residential development within walking distance of commercial and municipal services in Long Sault.

Should Council proceed with an offer to purchase the property, staff would request a formal appraisal of the land value, any studies prepared by the school board, and a hazardous substances report. Staff could also request cost estimates to demolish the school for comparison to the costs of rehabilitation.

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**Options:**

1. That Council formally decline any interest in acquiring the St. George School property as per Ontario Regulation 444/98 "Disposition of Surplus Real Property". This is the recommended option.
2. That Council direct staff to further investigate the purchase of St. George Catholic School and prepare a formal offer to purchase the property for consideration by Council prior to April 30, 2016.
3. Other

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**Financial Impact:**

The purchase of land would need to be funded through borrowing or withdrawing from reserves. The school board has estimated \$1.6 million in repairs is required for the building within the next 10 years.

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**Others Consulted:**

All department heads

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**Recommended By:****Reviewed & Approved By:**

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**Recommended By**

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**Approved By**



# CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

Box 2222, 2755 Highway 43 - Kemptville, Ontario - K0G 1J0  
Phone: 613-258-7757 Toll-Free: 1-800-443-4562 Fax: 613-258-7134  
www.cdsbeo.on.ca



February 1, 2016

Kandie Williams  
Deputy Treasurer, Finance  
Corporation of the Township of South Stormont  
P.O. Box 84  
2 Mille Roches Road  
Long Sault, Ontario  
K0C 1P0

Dear Ms. Williams,

This letter is to inform you that the Catholic District School Board of Eastern Ontario has declared the following property as surplus to its needs:

***St. George Catholic School  
31 Bethune Avenue  
Long Sault, Ontario  
K0C 1P0***

As per Ministry of Education Regulation 444/98, your organization is considered a preferred agency. As a coterminous Board, under this regulation, we must offer you this property at fair market value.

We are also required to obtain a written response from you before proceeding with the disposition process. Would you, therefore, please sign and date the attached response and return it in the self-addressed envelope by April 30, 2016.

Sincerely,

Bonnie Norton  
Superintendent of Education

RECEIVED

FEB 05 2016

TOWNSHIP OF SOUTH  
STORMONT

Attach.

***Learning and Growing Together in Christ***



**Mrs. Bonnie Norton  
Superintendent of Business  
Catholic District School Board of Eastern Ontario  
Box 2222, 2755 Hwy. 43  
Kemptville, Ontario  
K0G 1J0**

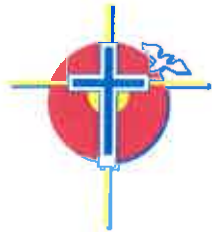
**Re: St. George Catholic School  
31 Bethune Avenue  
Long Sault, Ontario  
K0C 1P0**

**On Behalf of** \_\_\_\_\_  
\_\_\_\_\_

**we acknowledge having received notification that the Catholic District School Board of Eastern Ontario wishes to dispose of the above property. We formally decline any interest in acquiring this property as per Ontario Regulation 444/98 "Disposition of Surplus Real Property".**

**Per:** \_\_\_\_\_

**Date:** \_\_\_\_\_



# CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

Box 2222, 2755 Highway 43 - Kemptville, Ontario - K0G 1J0  
Phone: 613-258-7757 Toll-Free: 1-800-443-4562 Fax: 613-258-7134  
www.cdsbco.on.ca



Meeting Date:  
December 15, 2015

## BOARD REPORT

Public  In-Camera

PRESENTED FOR: Information  Approval

PRESENTED BY: Tom Jordan, Superintendent of School Effectiveness

SUBMITTED BY: Tom Jordan, Superintendent of School Effectiveness  
Bonnie Norton, Superintendent of Business

SUBJECT: School Consolidation of St. George Catholic School, Long Sault and  
Our Lady of Good Counsel Catholic School, Ingleside

RECOMMENDATIONS: *“That the Board approves:*

- *the proposed plan to consolidate students at St. George Catholic School, Long Sault into Our Lady of Good Counsel, Ingleside, effective September 1, 2016;*
- *the closure of St. George Catholic School effective June 30, 2016;*
- *Administration to proceed with the design and construction of a two-classroom addition at Our Lady of Good Counsel with a budget not to exceed \$1,205,503, to open September 1, 2016;*
- *St. George Catholic School in Long Sault surplus to its needs effective June 30, 2016;*
- *Administration to proceed with the disposition of St. George Catholic School in Long Sault following closure in accordance with Ministry Regulation.”*

## **SYNOPSIS:**

In keeping with the Board mission statement, guiding principles and system goals, the Catholic District School Board of Eastern Ontario undertakes to provide students with the opportunity for a quality Catholic education.

A significant characteristic of who we are is reflected in the strength of our call to be welcoming school communities. Catholic education in Eastern Ontario has boldly confronted many challenges while remaining true to the shared philosophy of caring for one another within the school community and throughout the wider community.

The partnership of the home-school-parish has been vital to our success. It is this partnership that sustains our Catholic education system, then and now as we strive to provide excellent Catholic education in an environment where students may achieve their aspirations with the support of strong faith, high academic expectations, and a call to *Ignite the Light and Wake up the World*.

Inspired by the tradition and history of Catholic education in Eastern Ontario, this report details a plan for the consolidation of Our Lady of Good Counsel in Ingleside and St. George in Long Sault where we build on the foundation of the past to create a future filled with hope.

Investments in Ontario's public education system begin and end with a commitment to the success and well-being of every student. Part of the government's commitment is ensuring that Board's continue to prioritize and align funding to best achieve Ontario's renewed goals for education: *Achieving Excellence; Ensuring Equity; Promoting Well-Being; and Enhancing Public Confidence*.

Due to low enrolment and excess student capacity at both schools, it is recommended that students from St. George Catholic School, Long Sault be consolidated into Our Lady of Good Counsel, Ingleside.

This proposal would include a two-classroom permanent addition to Our Lady of Good Counsel, Ingleside and lead to the closure of the present St. George Catholic School, Long Sault, effective June 30, 2016.

## **BACKGROUND COMMENTS:**

Beginning in the 2014-15 school year, the Ontario Ministry of Education introduced their *School Board Efficiencies and Modernization Strategy*. This strategy focuses on reducing underutilized space in schools and requires all boards to develop strategies that will reduce excess pupil places.

The negative financial consequences for all boards were further increased for the 2015-2016 school year and are compounded when we have a declining enrolment situation. The end result for the Board has been a significant reduction in the Grants for Student Needs (GSNs).

**ENROLMENT:**

The enrolment chart below includes a current school utilization summary based on October 31, 2015 enrolment and permanent capacity of the two schools. It identifies 325 available permanent pupil places in both elementary schools currently occupied by 197 pupils for a present utilization of 60.6%. In addition, St. George currently has 3 portables on site.

**Our Lady of Good Counsel / St. George Catholic Schools  
Current School Utilization Percentages**

School	Permanent Capacity (OTG)	2015-2016 Enrolment FTE	% Utilization
Our Lady of Good Counsel	210	131	62.4
St. George	115	66	57.4
<i>Total</i>	<i>325</i>	<i>197</i>	<i>60.6</i>

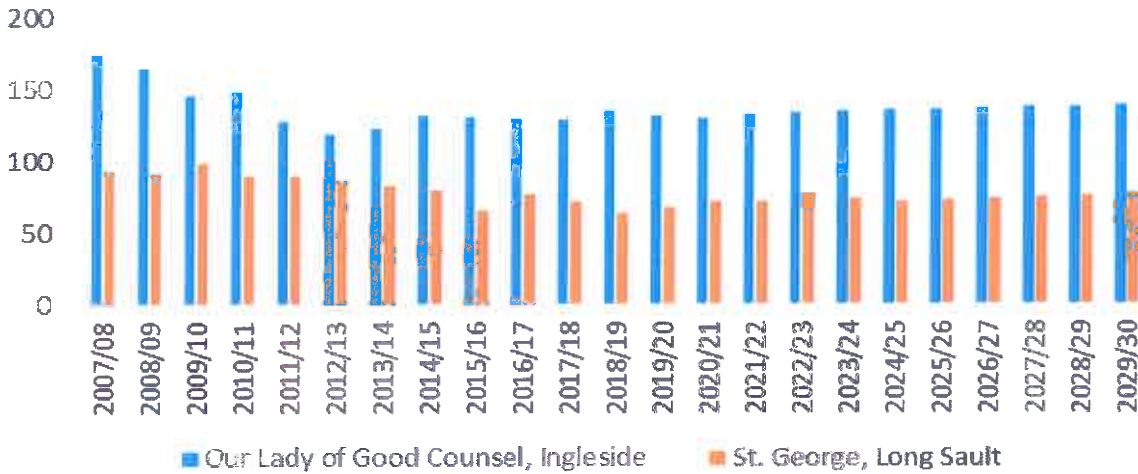
The following chart includes a projected school utilization summary for September 2016 based on a two-classroom addition at Our Lady of Good Counsel and the closure of St. George. Following consolidation, Our Lady of Good Counsel is projected to be 79.5% utilized in 2016-2017.

**Projected School Utilization after a Two-Classroom  
Addition & Consolidation**

School	Permanent Capacity (OTG)	2016-2017 Enrolment FTE	% Utilization
Our Lady of Good Counsel	259	206	79.5

The chart below includes the Board's 15-year enrolment projections for both elementary schools. Only very modest growth is expected over the forecast term, from 197 students in 2015-2016 to 216 students in 2029-2030.

### Historical and Projected Enrolment Our Lady of Good Counsel / St. George



The remaining two charts below outline the 15-year projected enrolment for the consolidated school and the long-term percentage utilization for the proposed accommodation strategy after the two-classroom addition at Our Lady of Good Counsel in Ingleside and the closure of St. George Catholic School in Ingleside. Our Lady of Good Counsel’s utilization is projected to be 79.5% in 2016-17, rising to 83.4% by the end of the forecast term.

### Consolidated Enrolment Projections Our Lady of Good Counsel



### Long-Term Enrolment Projections & Capacity Utilization Our Lady of Good Counsel - Two Classroom Addition/Closure of St. George

**Board Report**

**Subject: School Consolidation of Our Lady of Good Counsel and St. George Catholic School**

Catholic District School Board of Eastern Ontario															
Summary of Enrolment Projections - Our Lady of Good Counsel															
School Name	On-The-Ground Capacity	Year 1 2016/ 2017	Year 2 2017/ 2018	Year 3 2018/ 2019	Year 4 2019/ 2020	Year 5 2020/ 2021	Year 6 2021/ 2022	Year 7 2022/ 2023	Year 8 2023/ 2024	Year 9 2024/ 2025	Year 10 2025/ 2026	Year 11 2026/ 2027	Year 12 2027/ 2028	Year 13 2028/ 2029	Year 14 2029/ 2030
Our Lady of Good Counsel, Ingleside	259.0	206	201	199	200	202	204	211	209	208	209	211	213	214	216
Capacity Utilization		79.5%	77.6%	76.8%	77.2%	78.0%	78.8%	81.5%	80.7%	80.3%	80.7%	81.5%	82.2%	82.6%	83.4%

**PROGRAM CONSIDERATONS:**

In considering the consolidation the two Catholic school communities of St. George and Our Lady of Good Counsel, the opportunity to maximize the student learning experience through various improved programming possibilities will occur. This change in facility, along with the need to reduce the number of excess pupil places, will mean that Our Lady of Good Counsel will become a JK to Gr.8 school, housing all Catholic elementary students within one bigger and improved facility. We believe that this change will be of benefit to all parents, students and teachers within these two school communities.

This is an exciting opportunity for program re-vitalization in the Ingleside/Long Sault area. The creation of one larger Catholic School community will serve all students within the boundaries, allowing for many wonderful learning benefits as well creating a closer family community. There are number of benefits to consolidating the two schools. Families with multiple children will be able to send them to the same school which will simplify daily routines, daycare possibilities as well as after school daycare from the home due to older children returning home at the same time as younger siblings. Parents will only have to communicate with one school when the need arises, rather than two schools with varying routines, different secretaries and different administration.

Parents will see a flow in programming as each teacher will be able to communicate closely with the teacher from the prior year. The transition from class to class will be seamless and will benefit student learning. Program possibilities will increase due to a larger student population including a full range of Special Education supports, including full time special education teachers, due to the increase in student population. Younger students will benefit from strong tutoring programs at lunch and during class time due to the presence of older students. For example, Reading Buddies is a highly recommended strategy to support our younger students. Older students will have leadership opportunities due to the younger student population.

Our Lady has a larger gymnasium and this will allow for greater physical education opportunities for our older student population. Stronger school spirit with a larger student population – older students will be called upon to create activities that will benefit the entire school. Co-teaching opportunities will increase as a direct result of a larger staffing allocation within one school. Teachers will enjoy greater collaboration as multi-grades are created. A full time principal in one school will allow for further planning around student success, literacy and numeracy initiatives and generalized school

## Board Report

Subject: School Consolidation of Our Lady of Good Counsel and St. George Catholic School

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improvement. A larger student population will ensure that we do not have triple grade levels within one classroom and may allow for more specialist teachers and specialized community based programs.

In order to offer effective programming, it is necessary to consolidate the schools so that Our Lady of Good Counsel has a school population of at least 200 students. This allows for flexible scheduling that may include some rotary at the Junior and Intermediate level. Specialized subject teachers are a benefit to students and their learning. This also allows enough students per grade to field teams in the Junior and Intermediate grades. A greater complement of sports teams will benefit students as we try to ensure they remain active.

### **FACILITIES REPAIRS AND MAINTENANCE:**

Our Lady of Good Counsel requires approximately \$634,000 in school renewal upgrades over the next 10 years and St. George requires school renewal upgrades totaling close to \$1.6 million over the next ten years.

The Ministry of Education offers capital funding, supported by Business Cases, to allow boards to consolidate and right-size schools in order to offer better programming opportunities for students. The Ministry of Education announced on Monday, November 9, 2015 that \$1.2 million in funding was available to support an addition at Our Lady of Good Counsel if St. George Catholic School and Our Lady of Good Counsel schools were consolidated. In addition, the Board plans to allocate an additional funds through school renewal funding to do additional upgrades.

### **Our Lady of Good Counsel Catholic School:**

Our Lady of Good Counsel is a single-storey structure of masonry block construction without a basement. The existing facility is 16,597 square feet in size and was constructed in three phases. The original building was built in 1957. In 2000, a six-classroom and gymnasium addition was constructed and major exterior and interior renovations were completed in the original building. In 2014, an addition of one classroom was constructed and renovation to a classroom was completed to accommodate the requirements of the full-day kindergarten program.

In 2014, VFA, an engineering firm mandated by the Ministry of Education and Training, completed a facility and site condition assessment for all major components. The report outlines the capital renewal and/or replacement events that are required within the next 10 years. An approximate renewal value of \$133,000 for site work and \$500,000 for the building itself.

The architectural and mechanical components are in good to fair condition. The list of high priority components suggested to replace within the next 5 years include:

- The aged domestic water distribution system in the original building;



## Board Report

Subject: School Consolidation of Our Lady of Good Counsel and St. George Catholic School

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- The roof assembly system of roof section 1.5; and
- The branch wiring due to the age and reliability in the original building.

The low priority components suggested for replacement within the next 10 years include:

- Painting to wall coverings
- Floor finishes
- Refinishing/replacement of millwork
- Window blinds
- Security system
- Building automation system
- Exhaust fans

The size of the site is approximately 2.2 acres which includes undeveloped lands. The suggested site work replacement over the next 10 years includes:

- Signage
- Playing field rehabilitation
- Flagpole
- Paved areas
- Site improvements

The site has a barrier free accessible entrance, washroom stalls, parking and path of travel.

### **St. George Catholic School:**

St. George Catholic School is a single-storey structure of concrete block construction without a basement. The existing building is 9,741 square feet in size and was constructed in two phases. The original building was built in 1957 with a gymnasium addition constructed in 1993. In addition, there are three portable classrooms on site that have reached the end of their useful life.

In 2014, VFA, professional building condition assessors mandated by the Ministry of Education and Training, completed a facility and site condition assessment for all major components of the building and site. The report outlines the capital renewal and/or replacement events that are required within the next 10 years. An approximate renewal value of \$270,000 is required for site work and \$1.3 million for the building itself.

The architectural and mechanical components are in fair to poor condition. The list of high priority components suggested to replace within the next 5 years include:

- Original exterior windows and doors
- Repointing of original exterior brick veneer walls
- Boiler, terminal and packaged units and controls



## Board Report

Subject: School Consolidation of Our Lady of Good Counsel and St. George Catholic School

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- Original branch wiring
- Soffit and entrance canopy
- Roof over original building
- Original plumbing piping systems
- Acoustical panels in the gymnasium

The medium to low priority components suggested for replacement within the next 10 years include:

- Roof over gymnasium
- Electrical panels
- Original exhaust system
- Emergency lighting
- Ceiling, millwork, tack boards and plumbing fixtures in classrooms
- Interior doors and hardware
- Floor finishes
- Painting to wall coverings
- Security system

The size of the site is approximately 3.43 acres. The suggested site work replacement over the next 10 years include:

- Paving of roadway and parking lot
- Retaining wall
- Playing field rehabilitation and playground equipment
- PA and telephone system

There is no proper custodial room, staffroom and very little storage room. The site has a barrier free accessible entrance, washroom stalls, parking and path of travel. The Ministry's mandated assessment did not include the portable classrooms. These portables are in poor condition and would require replacement and/or major renovations.

### **STAFFING CONSIDERATIONS:**

School consolidation will result in some changes in staffing. There would be a possibility of looking at offering both a core and immersion French program within the school. Currently, both schools offer only the French immersion program. This would allow for easy transitioning from one program to another, when the need arises. Families could ensure that all of their children's needs are met seamlessly and without disruption.

Staffing for the 2016-2017 school year will proceed as outlined in Collective Agreements.

**IMPACT ON SCHOOL COMMUNITY:**

The creation of one larger community Catholic school in the Ingleside/Long Sault area will facilitate a number of positive changes for increased student learning. It will bring together families under one roof to increase their sense of comfort, unity and stability. Siblings will be together, supporting each other and parents will need only to communicate and work with one school rather than two. The access to greater programming will enrich the learning journey and facilitate changes and movement between programs within the building. A larger staff will allow for specializing and creating new opportunities based on expertise.

The addition to Our Lady of Good Counsel will create a more modern facility with access to newer equipment and an up to date learning environment. This will be beneficial, as we move forward in a world where technology is at the forefront of everything we do. Our Lady of Good Counsel's location is optimal and the large school yard will aid in the learning for outside play for all grade levels. St. George's facility is small and can be limiting for programming. The small number of teachers, the half time principal and the possibility of triple grade classes in the future can all be detrimental to strong school programming.

With one larger, updated Catholic facility, we will be better equipped and ready to prepare our students for the future.

**PARISH AFFILIATION:**

The catchment area for St. George and Our Lady of Good Counsel is the same in that it draws students from both the Ingleside and Long Sault areas. Families would attend either St. Pius X parish in Long Sault or Our Lady of Grace in Ingleside. The physical proximity of Our Lady of Good Counsel School to the Church is very beneficial in that it is a two minute walk up College Street. Father Cyprian serves both school communities and he is the pastor for both parishes as well.

**TRANSPORTATION:**

Currently, there are 9 yellow buses and one 6 passenger van servicing St. George and Our Lady of Good Counsel. Five of the buses are doubled, 2 with St. Joseph CSS, 1 with St Mary-St Cecilia Catholic School and 2 with Rothwell-Osnabruck Public School. The 6 passenger van run is also doubled with Rothwell-Osnabruck Public School. There is a transfer bus which picks up students from existing runs at St George and takes them to Our Lady of Good Counsel daily.

Currently, 121 students are transported to Our Lady of Good Counsel and 53 students are transported to St. George.

The estimated cost of transporting students to Our Lady is \$211,000. The estimated cost of transporting students to St. George is \$84,025. Total cost for both schools is estimated at \$295,025 annually.

The current average ride time for students at Our Lady is 25 minutes in the morning and afternoon. The current average ride time for students at St. George is 17 minutes in the morning and 24 minutes in the afternoon.

For the 2016/2017 school year, the same routing as this year would remain in place with a few minor adjustments. The shuttle bus from St. George to Our Lady of Good Counsel will be eliminated saving approximately 12 minutes of ride time for the transfer students.

Both schools currently have bell times starting at 8:10am and ending at 2:40pm. STEO is recommending that the current bell time be changed from 8:10am and 2:40pm to 8:00am and 2:30pm. This will allow the double routes to have more time to travel between school routes. Unfortunately the current single routes will remain as singles due to the geographical areas they travel to within the catchment area. All routes are projected to be within the 60 minute optimum timeframe.

STEO has estimated approximately \$2,600 in savings in transportation as a result of the consolidation.

**DISPOSITION OF THE PROPERTY:**

Ontario Regulation 444/98 outlines the requirements in the disposal of surplus real property. The Board is required to offer the property to the following agencies at the lesser of fair market value and an amount calculated in accordance with the regulation:

- The French-language public district school board in the area of jurisdiction of which includes the property
- The English-language public district school board in the area of jurisdiction of which includes the property
- The French-language separate district school board in the area of jurisdiction of which includes the property
- The Colleges for the area in which the property is located
- The University of which is nearest to the property
- The Municipality in which the property is located
- The Crown in right of Ontario
- The Crown in right of Canada

If the Board does not receive an offer, from a body to which a proposal is issued or referred to, before the expiration of the 90-day period, the Board may dispose of the property at fair market value to any other body or to any person.

### **CONSULTATION AND COMMUNICATION:**

The Board hosted a public community meeting on Monday, November 30, 2015 at Our Lady of Good Counsel with parents, staff and students. The local Trustee, Chair of the Board, Director and Senior Administration were present.

In order to achieve the goals of enhancing the school program and improving facility utilization for Catholic schools in Ingleside and Long Sault, Administration felt that it was vital that community members be invited to participate in this public meeting to provide their feedback and ask questions concerning the potential consolidation of the two schools.

The evening started with a PowerPoint presentation that highlighted the enrolment and capacity utilization of both schools as well as the impact on programming and learning, intramural and extramural activities, special education, facilities and grounds, information and communication technology, parish considerations, student safety and transportation.

Following the presentation there was an opportunity for parents and staff to ask questions of Administration and Trustees present in an open forum, followed by a carousel format. Questions were documented along with the feedback given and a summary has been provided as an Appendix to this report. This information will be made available for parents, guardians, staff, parishioners, and other interested partners and members of the public should it be requested.

### **FINANCIAL IMPACT:**

The consolidation of St. George students at Our Lady of Good Counsel will improve the capacity utilization with the elimination of excess pupil places. This will result in a more efficient operation. Some expected operating savings are anticipated. Preliminary estimates indicated that the closure of St. George will generate annual operating savings of \$234,844.

Other savings would include the future costs associated with school renewal and capital projects at St. George Catholic School estimated at \$1.6 million over the next 10 years.

In addition, the Board will also gain proceeds from the disposition of the St. George school property.

The Ministry has approved capital funding in the amount of \$1,205,503 for the design and construction of a two-classroom addition at Our Lady of Good Counsel, Ingleside to accommodate students from St. George Catholic School in Long Sault.

**Board Report**

**Subject: School Consolidation of Our Lady of Good Counsel and St. George Catholic School**

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**TIMELINES:**

Design of the two-classroom addition at Our Lady of Good Counsel will commence in early 2016 with construction estimated to start in June 2016 and be completed by August 31, 2016. Students attending St. George Catholic School will be consolidated with students of Our Lady of Good Counsel, Ingleside effective September 1, 2016.

**APPENDIX:**

- Questions & Response Chart

**REPORT REVIEWED BY:**

- |                                     |                       |                                 |
|-------------------------------------|-----------------------|---------------------------------|
| <input checked="" type="checkbox"/> | SENIOR ADMINISTRATION | Approval Date: December 7, 2015 |
| <input checked="" type="checkbox"/> | DIRECTOR OF EDUCATION | Approval Date: December 9, 2015 |