
**THE CORPORATION OF THE
TOWNSHIP OF SOUTH STORMONT**

Title: Shading of Streetlights	Effective Date: June 13, 2012
Resolution No. 164/2012	Department: Public Works

Scope

This policy applies to streetlights under the jurisdiction of the Township of South Stormont.

Purpose

The Township of South Stormont desires to address concerns of residents when a streetlight glare is a concern. The Township will endeavour to determine the need for a streetlight shade, taking into consideration the general standard of lighting in the area, traffic safety and the needs of pedestrians.

Policy and Procedure

1. Installation of streetlights as a condition of development will be in accordance with Agreement(s) as established. Consideration by the developer must be given for potential impact of glare to any adjacent existing residences.
2. Where light from a streetlight is causing excessive nuisance to resident(s), the resident(s) can request installation of a shade.
3. Prior to approving streetlight shading, consideration by the Township Public Works Manager, or designate, will be given to the general standard of lighting in the area, traffic safety and the needs of pedestrians. The outcome of the on-site inspection will determine whether a shade is required, the type of shade and the party responsible for the payment of any relevant costs.

Streetlight Shading Policy

Page 2

4. The installation of a streetlight shade will not be approved without the consent of applicable adjacent property owners. As such, the following procedure will be undertaken:
 - a. An application to request the installation of a streetlight will be completed and forwarded to the Public Works Department;
 - b. The Public Works Department will conduct an on-site review of the area and determine which adjacent property owners consent will be required;
 - c. The applicant will endeavour to obtain written authorization from the affected neighbour(s) and submit the completed form to the Township;
 - d. Should approval be granted, the Township will authorize an appointed contractor to complete the work; and
 - e. The applicable cost will be invoiced to the applicant.

5. The cost will be invoiced in the amount prescribed in the current Fees and Charges By-law. Responsibility for the cost will be determined as follows:
 - a. Where circumstances relating to private property have caused the nuisance, for example, removal of trees from private property, building alterations, etc. shading will be at the applicant's cost.
 - b. If works carried out or requested by the Township have caused the nuisance, shading will be at the cost of the Township.
 - c. When new streetlights, installed as part of a new subdivision or development, cause excessive nuisance to existing adjacent residences, shading will be at the Developer's cost.
 - d. Notwithstanding items b. and c. above, when the request for a streetlight shade is approved, regardless of prior occupancy, shading will be at the applicant's cost.

6. Installation of approved shading to any streetlight that is the subject to this policy will be undertaken by a contractor appointed by the Township.

Streetlight Shading Policy

Page 2

7. The Township will determine the type of streetlight shading that is appropriate in each case, depending on the type of streetlight being shaded.
8. The Township reserves the right to dictate if alternate street lighting would be more efficient than shading in certain circumstances. Responsibility for cost in this situation will be negotiated between the Township and the applicant.
9. Future maintenance of the streetlight shades will become the responsibility of Township of South Stormont.
10. The Township of South Stormont Streetlight Shade Request Application Form is attached and forms part of this policy.

For further information with regards to this policy, please contact the Public Works Department at:

Township of South Stormont
PO Box 84
2 Mille Roches Road
Long Sault, ON K0C 1P0
Tel: 613-534-8889
800-265-3915
Fax: 613-534-2280
Email: info@southstormont.ca

**TOWNSHIP OF SOUTH STORMONT
STREETLIGHT SHADE REQUEST FORM**

Applicant Name:			
Address:			
Phone No.		Roll No. :	
Streetlight Location:			
Reason for Request:			

Applicant Summary

- An on-site inspection by the Public Works Department, of the streetlight and surrounding area is required.
- Consideration will be given to the general standard of lighting in the area, traffic safety and the needs of pedestrians prior to streetlight shading is approved.
- Submit the completed application to the Township Public Works Department. This office will conduct an on-site inspection and determine which adjacent homes written authorization is required.
- If the request is approved and you are responsible for the cost, you will be advised and an invoice forwarded thereafter. The Township will arrange for the shade to be installed by a duly appointed contractor.
- For additional information, refer to the Shading of Streetlights Policy, adopted by Council on June 13, 2012.

Applicant Signature:		Date:	
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* By signing this form, I agree to pay applicable costs to the Township of South Stormont as described in this Streetlight Shading Policy.

OFFICE USE ONLY

Date Received:				
Authorization Required From:				
Approved:	YES		NO	